



Transatlantic Trade and Investment Partnership

11th Round Negotiation – Stakeholder Forum

**October 21, 2015
11:00 am – 4:30 pm**

Dear Stakeholder,

Thank you for registering to participate in the Stakeholder Forum hosted by the Office of the U.S. Trade Representative in conjunction with the eleventh negotiating round of the Transatlantic Trade and Investment Partnership (T-TIP). This packet contains logistical details, the stakeholder presentation schedule, and additional information that may be helpful to you during the Forum.

The Stakeholder Forum will be held on Wednesday, October 21, 2015 **at the Hyatt Regency, 400 South East Second Ave., Miami, Florida, 33131**

The program will feature two components: 1) Stakeholder Policy Presentations and 2) Briefing and Q&A with the U.S. and EU Chief Negotiators.

Stakeholder Policy Presentations – 11:00 a.m. – 2:30 p.m.

Registered stakeholders will have the opportunity to deliver presentations, share briefing materials, and engage with U.S. and EU negotiators. All registered Forum attendees are invited to attend the presentations but only those that have received a time slot in advance will be permitted to deliver a presentation. In order to accommodate as many stakeholders as possible, only one presentation is allotted per organization.

The presentations will occur in one of three clearly marked rooms on the third floor of the Hyatt. Each room will be equipped with a computer for PowerPoint presentations if needed. A presenter planning to use PowerPoint must bring the document on a **flash/thumb drive**. We suggest that each presenter also provide hard copies of their presentation to share with participants. A table will be located near each presentation room for stakeholders to share copies of materials.

Each presenter will have 10 minutes for the presentation including time for Q&A. Moderators will recommend each presentation last 5 minutes, allowing for Q&A. A member of our team will be assigned to each room to ensure that all presentations run on time. These briefings are open to press.

All attendees and presenters must be pre-registered in order to participate. Registration will not be available on-site. Please see attached for a full list of stakeholder presentation times and room assignments.

T-TIP Chief Negotiator Briefing – 3:15 p.m. – 4:30 p.m.

Chief U.S. Negotiator Dan Mullaney and Chief EU Negotiator Ignacio Garcia-Bercero will brief stakeholders and respond to questions on the status of the T-TIP negotiations. We will do our best to accommodate as many questions as possible during this time.

The briefing will take place in the Ashe Auditorium on the third floor of the Hyatt. Seating is open and stakeholders are encouraged to arrive early to secure a seat. All registered stakeholders are welcome to participate. The briefing is closed press.

Check-in for registered stakeholders will remain open from 10:30 a.m. – 4:00 p.m. Though we value your participation, stakeholders are not required to attend the entire Forum. In addition, we would like to remind you of the following:

- All registered participants must present a government issued photo ID at check-in.
- We are not responsible for any personal items.
- Individuals who have not pre-registered will not be allowed access to the event.
- Upon exiting the building, stakeholders will be required to turn in their credentials and check back in upon re-entry.

Thank you for registering. We look forward to your participation!

Office of the United States Trade Representative

ABOUT THE NEGOTIATIONS

The United States is pleased to welcome stakeholders to the 11th round of the Transatlantic Trade and Investment Partnership (T-TIP) negotiations, which will take place from October 19-23, 2015 in Miami, Florida. For further information on the Transatlantic Trade and Investment Partnership (T-TIP), we encourage you to visit USTR's webpage: www.ustr.gov/ttip.

CHECK-IN & BADGES

All registered stakeholders should enter the Hyatt through the main entrance. Check-in for registered stakeholders will remain open from 10:30 a.m. – 4:00 p.m. on the third floor. At check-in, you will be required to present a government issued photo ID. The full legal name on your registration must match that on your photo ID. You will be asked to check in separately for each event.

During check-in, stakeholders will receive badges which grant access to the portion of the Forum for which they are registered. All stakeholders must display the badge to enter the presentation rooms and/or the Auditorium. Individuals may enter and leave the premise as they wish but will have to deposit and reclaim their badges each time they leave and enter.

Individuals should plan to arrive **at least fifteen minutes early to ensure adequate time to check-in** and receive a badge. Stakeholders who are registered to deliver a presentation are encouraged to arrive at least 20 minutes ahead of their scheduled time slot.

DRESS CODE

Business

DIRECTIONS

Address:

Miami Hyatt Regency
400 South East Second Ave.
Miami, Florida, 33131

ANY QUESTIONS?

Please feel free to contact USTR at IAPE@ustr.eop.gov with any questions or concerns.